

Corporate Services Scrutiny Panel

Record of Meeting

Meeting by electronic mail

Date: 26th July 2013

Meeting No: 98

Present	Senator S.C. Ferguson, Chairman Deputy J.G. Reed, Vice-Chairman Deputy S. Power Deputy R.J. Rondel
Apologies	
Absent	
In attendance	Mr. W. Millow, Scrutiny Officer Miss S. McKee, Scrutiny Officer

Ref Back	Agenda matter	Action
24/07/13 Item 3 513/40	<p>1. 2014 Budget</p> <p>The Panel noted receipt of a draft Scoping Document, draft Terms of Reference and a draft Project Plan for its review of the Draft 2014 Budget Statement. It was noted that amendments had been made to the Scoping Document and Terms of Reference to reflect changes agreed at the Panel's previous meeting and to ensure that the Panel would not find itself responsible for the premature release of Budget proposals. It was further noted that the Terms of Reference would need to be kept under review.</p> <p>The Panel noted that budgetary provision for the appointment of an expert advisor, or expert advisors, for the review stood at £20,000. The Panel was advised that a draft Engagement Brief would be circulated for Panel approval in due course. The Panel was also advised that the Project Plan currently afforded relatively little time for the latter stages of the Panel's review, in particular the drafting of the Panel's report, and it was therefore noted that the Project Plan would be kept under review in order that measures could be taken to address that situation in due course.</p> <p>The Panel approved the documentation and noted that the Scoping Document and Terms of Reference would be forwarded for the attention of the Chairmen's Committee.</p>	WM